

Minutes of CHCF-B Administrative Committee (AC) Meeting
July 11, 2019 at 11:00 am

Venue

California Public Utilities Commission
505 Van Ness Ave., Room 3204
San Francisco, CA 94102

Attendees

Primary Members

Patrick Hoglund, CPUC – Public Advocates Office
Michael Foreman, AT&T
Brenda Clark, (Possible Alternate) AT&T
Charlie Born, Frontier Communications

Liaisons

Tom Laxton, CPUC – Communications Division
Michelle Morales, CPUC – Fiscal Office

Others

Risa Hernandez – Communications Division
Felix Robles, CPUC – Communications Division
Sindy Yun, CPUC – Legal Division

1. Introductions

2. Announcements

No announcements.

3. Public Comments – None

4. Review and Approval of Minutes

Patrick Hoglund noted that his name appeared instead of Laura Roman's for item 4 in the February 21, 2019 meeting minutes. Michael Forman and Charlie Born moved to approve and adopt the February 21st minutes.

5. Liaison Staff Reports

a. Fiscal Report

Michelle noted that next year's reports starting in July 2020 will not have a footnote. There is about 8 years of reserve funds. MTS surcharges from prior years still trickle in. Actual expenditures remain substantially less than what is approved in the budget.

b. Legal Report

No legal report.

c. Communications Division

Nothing to report.

6. Other Administration Matters

a. October 1st is the deadline for the annual report. Patrick Hoglund will draft and run the report by CD before submitting.

7. New agenda items for next meetings

a. Update on the status of the Annual Report

8. Date and Time for the next meeting:

a. The next meeting will be held on Thursday, August 29, 2019 from 11:00 am to 12:00 pm;

c. The meeting was adjourned at 11:23 am.